

READINGTON TOWNSHIP BOARD OF EDUCATION

Virtual Meeting

Regular Meeting 5:00 p.m.

July 21, 2020

MINUTES

Mission Statement: *We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.*

Call to Order by Board President – Open Public Meetings Act – Roll Call

Laura Simon called the meeting to order at 5:00 p.m. and announced that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

Present: Carol Hample, Robyn Mikaelian, Carolyn Podgorski, Andrew Saunders, Thomas Wallace, Eric Zwerling, Anna Shinn, Laura

Also Present: Dr. Jonathan Hart, Superintendent, Jason M. Bohm, Business Administrator/Board Secretary

Absent: Ray Egbert

Ray Egbert joined at 5:03 p.m.

Flag Salute

Superintendent's Report

- Dr. Hart presented an overview of the processes over the past months to develop the district's reopening plan, which will be presented in full at a special board meeting on July 28, 2020. Information from federal agencies, the State of New Jersey, critical stakeholders, surveys and other tools were compiled to develop the plan with a district-created Task Force and Restart Committee. Formal release to the State of New Jersey and the community shall occur after the full presentation is provided. One aspect of the plan will involve a mandated wellness questionnaire for staff and students prior to entry into the building, and the requirements for health and safety detailed in the New Jersey Department of Education's reopening guidelines.

- Mr. Tumolo, Supervisor, presented the results of a HIB self-assessment performed by the district and each school, along with recent history and future goals.

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

- None

CORRESPONDENCE

- None

ADMINISTRATIVE REPORTS

Motion to adopt 1.01 - 1.02

Motion: Mrs. Shinn Second: Mr. Egbert Roll Call Vote: Carried 9 Yes

1.01 June 2020 Enrollment and Drill Reports

1.02 RMS Quarterly Discipline Report - 4th quarter

MINUTES

Motion to adopt 2.01 - 2.02

Motion: Mrs. Shinn Second: Mr. Egbert Roll Call Vote: Carried 9 Yes

2.01 Motion to approve the Meeting Minutes June 9, 2020.

2.02 Motion to approve the Executive Session Meeting Minutes June 9, 2020.

FINANCE/FACILITIES

Committee Report - Ray Egbert provided minutes of the meeting held on July 8, 2020.

Motion to adopt 3.01 - 3.07

Motion: Mr. Egbert Second: Mrs. Shinn Roll Call Vote: Carried 9 Yes

3.01 Motion to approve the **Bill List** for the period from **June 11, 2020** through **July 22, 2020** for a total amount of **\$3,613,225.94**.
(Attachment 3.01)

- 3.02 Motion to approve **District Travel Schedule as of July 21, 2020** for a Total amount of **\$1,143.00**.
(Attachment 3.02)

- 3.03 Motion to ratify and approve **Payroll** for the month of **May 2020** for a total amount of **\$1,990,740.65**.
(Attachment 3.03)

- 3.04 Motion to ratify and approve the following **Account Transfers** for **May 1, 2020 through May 31, 2020**.
(Attachment 3.04 - 3.04a)

- 3.05 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: May 31, 2020 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of May 31, 2020 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of May 31, 2020 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending May 31, 2020. (Attachment 3.05 & 3.05a)

- 3.06 Motion to approve the following 2020-2021 Transportation Jointure Contracts:

HOST	JOINER	DESTINATION	COST
Branchburg	Readington	ESY @ DLC New Providence Aide Cost	\$3,690.00 \$2,206.00
Branchburg	Readington	RMS & HBS	3 Buses @ \$38,636.00 Totaling: \$115,908.00
Branchburg	Readington	DLC New Providence	\$22,508.00

		Aide Cost	\$13,455.00
Branchburg	Readington	On needed basis to cover routes	\$44.50 per hour per bus (Contracted Driver & Bus)
Branchburg	Readington	On needed basis to cover routes	\$34.60 per hour per bus Sub Driver & Bus)
Branchburg	Readington	Athletics & Field Trips	\$44.50 per hour per bus (Contracted Driver & Bus)
Branchburg	Readington	Athletics & Field Trips	\$34.60 per hour per bus Sub Driver & Bus)
Branchburg	Readington	Supply School Bus Aide	\$15.50 per hour
Readington	Branchburg	On needed basis to cover routes	\$44.50 per hour per bus (Contracted Driver & Bus)
Readington	Branchburg	On needed basis to cover routes	\$34.60 per hour per bus Sub Driver & Bus)
Readington	Branchburg	Athletics & Field Trips	\$44.50 per hour per bus (Contracted Driver & Bus)
Readington	Branchburg	Athletics & Field Trips	\$44.50 per hour per bus (Contracted Driver & Bus)

3.07 Motion to approve pollution insurance coverage from Rivington Partners Insurance for \$8,800.00 plus policy fees of \$575.00 for a 3-year term covering the 2020-2023 school years.

EDUCATION/TECHNOLOGY

Committee Report- Carol Hample presented the minutes of the meeting held on July 7, 2020.

Eric Zwerling asked about technology needs for virtual instruction, with Dr. Hart providing information on steps undertaken by the district.

Motion to adopt 4.01 - 4.07

Motion: Mrs. Shinn Second: Mrs. Hample Roll Call Vote: Carried 8 Yes
(Mrs. Shinn went offline and did not vote)

- 4.01 Motion to approve Rethink Autism license for the 2020-2021 school year in the amount of \$12,994.00 as proprietary due to the nature of software.
- 4.02 Motion to approve five (5) Rosetta Stone licenses for the 2020-2021 school year in the amount of \$687.00.
- 4.03 Motion to approve the 2020-2021 Level One Services from the New Jersey Commission for the Blind and Visually Impaired for the following students at a cost of \$2,100.00 per student:

S-207	S-129
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- 4.04 Motion to approve Hunterdon Medical Center Pediatrics Associates to provide neurodevelopmental evaluations at a rate of \$927.00 per evaluation for the 2020-2021 school year.
- 4.05 Motion to approve Divonna Stebick, Consultant, in the amount of \$7,500.00 for the District's Teacher Inquiry Project for the 2020-2021 school year, paid for through Title II.
- 4.06 Motion to approve Children's Specialized Hospital for the 2020-2021 school year to provide Pediatric Neurodevelopmental evaluations in the amount of \$945.00.
- 4.07 Motion to approve the following tuition agreements for the following students to attend the designated out of district programs for the 2020-2021 school year at the noted cost:

STUDENT #	SCHOOL NAME	ESY TUITION	SCHOOL YEAR TUITION
S-189	Morris Union Jointure Commission	N/A	\$95,947.00
S-189	Morris Union Jointure Commission: 1:1 Aide	N/A	\$69,900.00

S-189	Morris Union Jointure Commission: Related Services	N/A	\$17,320.00
S-288	Cornerstone School	N/A	\$88,088.00
S-065	The Calais School	\$11,850.00	\$71,100.00
S-055	The Calais School	\$11,850.00	\$71,100.00
S-129	Lakeview School	N/A	\$91,760.40
S-216	Montgomery Academy	\$7,289.20	\$65,602.80

PERSONNEL

Committee Report - Ray Egbert provide minutes of the meeting held on July 8, 2020.

Motion to adopt 5.01 - 5.12

Motion: Mr. Egbert Second: Mr. Wallace Roll Call Vote: Carried 8 Yes
(Mrs. Shinn went offline and did not vote)

5.01 Motion to accept the Superintendent's recommendation and ratify the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Daniel Catalano	Teacher/PE (WHS) 20-04-D2/agq	\$57,890 BA Step 6	09/01/2020 - 06/30/2021
Erica Greenwald	Teacher/Kindergarten (TBS) 20-03-D2/abf	\$65,590 MA Step 9-10 (Step 9)	09/01/2020 - 06/30/2021
Elizabeth Lewis	LTS Teacher/Kindergarten (WHS) 20-04-D2/abj	Substitute rate for the first 20 consecutive days, \$60,970 MA Step 1 per diem rate thereafter	09/01/2020 - on or about 01/21/2021

*Salary to be adjusted at the conclusion of negotiations and ratification of a successor

Agreement between the Readington Township Board of Education and the Readington Township Education Association.

5.02 Motion to approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Anavi Sharma	Social Worker (RMS) 20-01-D2/akc	*\$66,080 (CST) MA Step 2 (prorate)	**On or about 08/13/2020 - 06/30/2020
Olivia Vliet	Teacher/ Special Ed (HBS) 20-02-D2/aiw	*\$60,970 MA Step 1	09/01/2020 - 06/30/2020

*Salary to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.

**Revised start date from previous motion 5.03 on June 9, 2020 agenda

5.03 Motion to accept the following resignations:

NAME	POSITION	EFFECTIVE DATE
Kristi Divito	Teacher/Special Ed (HBS) 20-02-D2/azv	August 22, 2020
Marissa DiBella	Teacher/LA (RMS) 20-01-D2/aez	On or before September 7, 2020
Kristin Burd	Teacher/Special Ed (RMS) 20-01-D2/ais	On or before September 15, 2020

5.04 Motion to accept the Superintendent's recommendation and approve the following position control changes and designated transfers for the 2020-2021 school year:

NAME	CHANGE	POSITION	LOCATION
Maria Winter	Transfer from: to:	20-02-D2/ace 20-02-D2/agr	FT Teacher/5th (HBS) FT Teacher/Interv (HBS)
Michele Krayem	Transfer from: to:	20-02-D2/aca 20-02-D2/ace	FT Teacher/ 4th(HBS) FT Teacher/5th (HBS)
Jennifer Heller	Transfer from: to:	20-02-D2/aiw 20-02-D2/azv	FT Teacher/Spec.Ed (HBS) FT Teacher/Spec Ed BD Program (RMS)
	Delete	10-05-D1/aul	Supervisor of Pupil Services (BOE)
	Delete	20-01-D2/afe	FT Teacher/LA (RMS)
	Create	20-01-D1/bbe	PT Math Coach (RMS)

- 5.05 Motion to approve payment to Kristi Dauernheim for summer work on the Kindergarten Social Studies Curriculum at \$30.00 per hour, not to exceed 10 hours of work. Rate to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.06 Motion to approve payment to Carey-Anne Hendershot for 2020 summer work in accordance with her position as Math Coach at her contractual per diem rate for a maximum of 2 days. Rate to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.07 Motion to approve payment to Adam Connelly, Ellen Goodfellow, Barbara Pauley, and Paul Smith for 2020 summer work in accordance with their positions as school counselors at their contractual per diem rate for a maximum of 5 days. Rate to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.08 Motion to accept the Superintendent's recommendation and approve stipends for the following staff members facilitating sessions for the Readington Township School District August 2020 Teacher Academy Sessions. Stipend to be adjusted at the conclusion of negotiations and ratification of a successor Agreement

between the Readington Township Board of Education and the Readington Township Education Association:

FACILITATOR	SESSION	STIPEND
Bengels, Emily	Basic Spanish - Part 1	\$90.00
Bengels, Emily	Basic Spanish - Part 2	\$90.00
Dahler, Jennelle	Introduction to Nonviolent Communication	\$90.00
Dahler, Jennelle	Staff Wellness: Prepare & Take Care	\$135.00
Daly, Will	Meaningful Conversations	\$90.00
Daly, Will	The Impact of Fake News	\$90.00
Gass, Shelly	Developing & Maintaining a Positive Mindset	\$90.00
Maraventano, Nicole	7 Types of Reading Conference	\$90.00
Maraventano, Nicole	Meaningful Conversations	\$90.00
Maraventano, Nicole	Teaching the Phonics Units of Study Virtually	\$90.00
Myers, Alison	Navigating the New Epson Interactive Projector	\$90.00
Nagel, Jenna	Teacher Inquiry - Learning from Teachers Who Took the Passion Project Journey	\$135.00
O'Neil, Brian	The Power of Podcasting in the Classroom	\$90.00
Patrick, Cathy	Teacher Inquiry - Learning from Teachers Who Took the Passion Project Journey	\$135.00
Rehrig, Jodi	Ready Classroom & Mastering Fluency w/Struggling Learners	\$90.00
Romano, Anne	Class DOJO	\$90.00

- 5.09 Motion to accept the Superintendent's recommendation and approve stipend payments for the attached list of teachers participating in the August 2020 Teacher Academy Sessions. Stipend to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington

Township Board of Education and the Readington Township Education Association.
(Attachment 5.09)

- 5.10 Motion to ratify and approve Julianne Lotierzo to teach the district's Extended School Year Program during the summer of 2020 at her summer rate. Rate to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.11 Motion to approve special education teachers Marisa Dotro, Michelle Johnson, Amanda Obiedzinski and Deanna Schwaiger to teach the district's Preschool Transition Skills program during the summer of 2020 at their summer rate not to exceed 12 hours each. Rate to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.12 Motion to approve Lori Gabrielsen to conduct ESL screenings and transition planning during the summer of 2020 at her summer rate not to exceed 15 hours. Rate to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.

COMMUNICATION

Committee Report - Robyn Mikaelian provided minutes of meetings held on June 11 and July 20, 2020.

Motion to adopt 6.01 - 6.02

Motion: Mr. Egbert Second: Mrs. Podgorski Roll Call Vote: Carried 9 Yes

- 6.01 Motion to approve the following attached policies and regulations for second reading:
(Attachment 6.01)

- Policy 1581 - Domestic Violence
- Regulation 1581 - Domestic Violence
- Policy 2422 - Health and Physical Education
- Policy 8210 - School Year
- Policy 8220 - School Day
- Regulation 8220 - School Closings
- Policy 8462 - Reporting Potentially Missing or Abused Children

- 6.02 Motion to approve the following policies and regulation for first reading:
(Attachment 6.02)

- Policy 3421.13 - Postnatal Accommodations
- Policy 4421.1 - Postnatal Accommodations

- Policy 5330 - Administration of Medications
- Regulation 5330 - Administration of Medications

UNFINISHED BUSINESS

- None

NEW BUSINESS FROM BOARD

- Eric Zwerling asked about PD days, and making sure teachers are comfortable with online instruction and technology. Dr. Hart agreed with thoughts and feedback on steps planned for.
- Laura Simon held a discussion with board member regarding the format of meetings moving forward being virtual, live or a hybrid model. Thoughts included increase participation recently at virtual meetings, the capacity limitations of the physical conference room with COVID-19 for participants, safety and expectations.

OPEN TO THE PUBLIC

There was a multitude of questions and comments from the public regarding the reopening plan, which shall be presented in full at the next board meeting on August 18. Dr. Hart addressed each question individually, touching on subject matter such as virtual vs. in-person format, schedules, social distancing and safety precautions undertaken, survey data, daily wellness questionnaires, temperature checks, transportation, cleaning and sanitization, ventilation, lunch and recess, students with special needs or individual educational plans, duration of school days, attendance, quarantining protocols, training, among other areas. Full details of the plan shall be available to the public on or before next July 28, 2020.

EXECUTIVE SESSION - 6:48 p.m.

Motion: Mrs. Shinn Second: Mr. Egbert Roll Call Vote: Carried 9 Yes

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss a legal update and negotiations for approximately 30 minutes at which time the Board expects to return to Public Session where action may be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

RETURN TO PUBLIC SESSION - 7:03 p.m.

Motion: Mrs. Shinn Second: Mr. Egbert Roll Call Vote: Carried 6 Yes

ADJOURNMENT

Motion to Adjourn at 7:04 p.m.

Motion: Mrs. Podgorski

Second: Mrs. Shinn

Roll Call Vote: Carried 6 Yes

Respectfully submitted,

**Jason M. Bohm
Business Administrator/Board Secretary**

**Laura Simon
President, Board of Education**